



pep partnership for
economic
policy

International conference grants

DATE OF LAST UPDATE: September 4th, 2025

International conference grants are awarded **only if the corresponding PEP project has sufficient remaining funds** to support such an activity. Eligibility for this grant is contingent on the availability of resources within the team's original project budget. This condition applies regardless of whether or not it is explicitly stated in the grant contract.

International conference grants are devised to allow one team member to present their PEP research findings at a reputable international conference.

Amounts and disbursements

The amounts of international conference grants are equal to the cost of the cheapest, economy-class round-trip air ticket between the recipient's origin and the location of the activity, plus lodging costs and local per diems for the agreed duration of the activity, as well as a lump sum for incidentals (visas, taxis, airport taxes, etc.). Registration fees may also be covered in part or whole on a case-by-case basis.

Researchers are asked to quote the cost of the cheapest air tickets they can find before purchase. If the project office is unable to find a cheaper ticket and the cost is reasonable, its purchase is authorized. Upon request sufficiently ahead of time, an advance can be provided through a bank or money transfer. In all cases, researchers are under the obligation to provide PEP with the following documents:

- A complete itinerary
- **ORIGINALS** of their boarding passes
- A photocopy of their return air tickets
- The **ORIGINAL** travel agency invoice indicating the price paid for the air tickets
- The **ORIGINAL** receipt for the payment of any approved registration fees.

- Any other invoice for transportation **for which cost will have previously been approved by PEP.**

Normally, the total costs covered by PEP should not exceed US\$2,000 for one member to participate in an **international conference**

Beneficiaries are required to complete and submit an ex-post report.

Application procedures and requirements

For all professional development grants, candidates must ensure that they have submitted

- An up-to-date version of their curriculum vitae to the PEP website (After "login", go to "My profile / update personal information"),
- A completed version of the relevant application form. These forms are available on <https://www.pep-net.org/guides>

Applications should be posted in the team's project on the PEP website (under "Other documents").

Applications for international conference grants should be submitted only after your paper has been formally accepted by the international conference organizers (proof should be provided with your application) and at least eight weeks before the conference (earlier, if possible, to allow time to obtain visas).

All applications for professional development grants are approved (and grantees selected) by the relevant research director.

Contracts

All professional development grant contracts include the following information:

- An engagement to finance approved travel, lodging, per diems, and incidental costs
- A clause indicating that any disbursements are conditional on the PEP project receiving sufficient funds