



## **Workshop Guidelines for Validation of CBMS Survey Results at the Barangay Level**

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## **Workshop Guidelines for Validation of CBMS Survey Results at the Barangay Level**

Validation of survey results is a vital component of the implementation of a community-based monitoring system (CBMS). For one, it is an important mechanism to ensure that the local leaders and the rest of the community members are informed of the results of the survey. Furthermore, it provides an avenue for verifying the accuracy of the findings of the survey by facilitating discussion on the possible reasons for the said findings. This activity is intended to be undertaken at all geopolitical levels to be participated in by the CBMS focal persons at each level as well as community/sectoral leaders and volunteers.

### **Objectives of the Validation Workshop**

The validation workshop aims to:

1. Present in an assembly the major findings of the CBMS survey on the socioeconomic status of community where the information was collected.
2. Get feedback from the community on the accuracy of the information gathered by the CBMS enumerators.
3. Identify and prioritize the major problem areas and possible interventions.
4. Facilitate for the integration of CBMS Results in the preparation of the Annual Development Plan and Socioeconomic Profile.

### **Expected Outputs:**

1. Validated CBMS data
2. Documentation of Proceedings of the Validation Workshop  
*(Please see suggested outline of the workshop documentation report below.)*

### **Duration**

Half-day activity

### **Preparatory Phase**

1. The Municipal CBMS Technical Working Group together with the concerned barangay officials should meet at least a week before the scheduled community validation workshop to plan and discuss the following:
  - Call for a barangay assembly
  - Invitations to key participants
  - Logistical requirements of the workshop
  - Preparation of needed materials and documents
2. As a team, they should review and familiarize themselves with the activities to be undertaken in order to facilitate a smooth staging of the event.

## **Conducting the Barangay Level Validation of CBMS Survey Results**

### ***A. Minimum Requirements:***

1. CBMS Survey Results

- Indicator tables with purok & sex disaggregation (print-outs from simulator)
  - Table Summary of CBMS Core indicators
  - NRDB-CBMS Maps of CBMS results
  - Additional figures and charts (optional)
2. Completed Barangay Profile Questionnaire
  3. List and description of existing projects and programs in the barangay
  4. Other relevant administrative reports/documents
  5. Pen and Paper

***B. Key Participants***

1. Barangay Development Council Members
2. Barangay Health Workers
3. Barangay Nutrition Scholars
4. Designated CBMS Enumerators
5. Designated CBMS Field Supervisors
6. Municipal Planning and Development Coordinator
7. Local CBMS Coordinator
8. Other Community Representatives (Teachers, Indigenous People/Natives among others)

***C. Suggested Process Flow of the Community Validation***

Proposed Moderator : Local CBMS Coordinator/MPDO

Proposed Presenter of CBMS Results: Barangay Captain/CBMS Team Leader in the Community

The basic program for the validation workshop is as follows:

**1. Overview of the CBMS Survey Conducted**

- a. Provide the participants with a brief background on what the survey is all about, how and when it was conducted, its coverage and who were the key persons from the community who have administered and facilitated the survey operation and the processing of the data.
- b. Emphasize that the information gathered from the survey is intended to serve as inputs for the preparation of annual development/investment plan as well as to further enrich the preparation of the socioeconomic profile of the community.

**2. Presentation of CBMS Survey Results**

- a. The status of development of the community based on the pre-identified core set of indicators shall be presented to the assembly in the form of tables and digitized maps. Other LGU-specific indicators should also be presented.
- b. Prior to presenting the respective findings of the survey, it is important to carefully explain to the participants the operational definitions of each indicator as well as the color-coding scheme followed in the maps to be presented.

- c. It is recommended that the presenter immediately get feedback/possible explanations from the participants on why the barangay fared best or worst on each particular indicator.

### **Example 1. Low Elementary School Participation Rate**

*Low school participation rate* in certain communities may indicate any of the following:

1. No Elementary School in the Community
2. Location of the nearest Elementary School is too far from the purok/barangay
3. Lack of money of parents to send their children to school
4. Children are already working to help the family earn additional income
5. Parents simply do not want to send their children to school
6. Cultural reasons i.e. case of indigenous people
7. Others

#### Sample guide questions:

1. What are some of the possible reasons why children are not going to elementary school in these areas?
2. How far is the nearest school facility in the community?
3. Are there beneficiaries of existing elementary scholarship program in the community? If there are, where are these beneficiaries located?
4. How does the barangay data for this indicator compare with the national average? What should be the ideal or desired situation?

### **3. Identification of Major Problem Areas/Action Planning**

After a thorough discussion of the problem areas based on the results of the survey, the moderator highlights the top unmet needs of the community, and facilitates brainstorming of the possible interventions that can be done in order to address the said needs.

### **4. Recommendation from the Development Council Members**

At this point, it would be important to get feedback from these officials on how they intend to deal with the major problems and interventions validated as well as prioritized by the community.

### **5. End of the Workshop**

To conclude the activity, the moderator runs through the outputs produced for this workshop and informs the participants of the next set of activities where these outputs will be utilized (e.g., preparation of Barangay Socio-Economic Profile and Development Plan).

## Suggested Outline of the Workshop Documentation Report\*

### **A. Background to the Meeting**

- Summarize the objectives of the workshop.
- Provide details on when and where the community validation took place.
- Identify the key people who were present.

### **B. Opening of the Workshop**

- Highlight the key messages of the local officials.
- Record the commitments made.

### **C. Summary of Deliberations<sup>1</sup>**

- *Feedback from the Community*  
Write down the feedback of the workshop participants for each indicator presented.
- *Qualitative Explanations on Both Positive and Negative Findings of The CBMS Survey*  
Document the explanations made by the participants on why their community fared best or worst on each indicator.
- *Major Problem Areas and Proposed Interventions*  
Record the priorities made by the participants and highlight the agreements made on what interventions are best suited for each identified problem.

### **D. Recommendation from the Development Council Members**

- Summarize the recommendations for plan of action of the local officials, and the members of the development council.
- List down the feedbacks from these officials on how they intend to deal with the major problems and the necessary interventions in their planning process.

### **E. Annex**

- List of Participants
- Agenda and Timetable of Workshop
- Workshop Photos (*if available*)

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\* The report documents the proceedings of the validation activity. The document may not be a final synthesized report but should always strive to capture the crude output of the workshop as a base for shaping the community's socioeconomic profile and barangay development plan.

<sup>1</sup> A form that will help summarize this section is provided on page 7.

## Validation of CBMS Survey Results

Barangay: \_\_\_\_\_ Municipality: \_\_\_\_\_ Date: \_\_\_\_\_

Area	Indicators	Community Feedback	Explanations/ Reasons	Possible Interventions
<b>Health</b>	Proportion of child deaths aged 0-5 years old			
	Proportion of women deaths due to pregnancy-related causes			
<b>Nutrition</b>	Proportion of malnourished children aged 0-5 years old			
<b>Shelter</b>	Proportion of households living in makeshift housing			
	Proportion of households classified as squatters/informal settlers			

<b>Water and Sanitation</b>	Proportion of households without access to safe water supply			
	Proportion of households without access to sanitary toilet facilities			
<b>Education</b>	Proportion of children 6-12 years old not in elementary school			
	Proportion of children 13-16 not in secondary school			
<b>Income</b>	Proportion of household with income below the poverty threshold			
	Proportion of households with income below the food threshold			

	Proportion of households who experienced food shortage			
<b>Employment</b>	Proportion of persons in the labor force who are unemployed			
<b>Peace and Order</b>	Proportion of persons who are victims of crime			

**Name of Process Documentor:** \_\_\_\_\_

**Signature:** \_\_\_\_\_