

Manual for the
Barangay Profile Questionnaire
(VN: 05-2007-03)
CBMS Manual 2



June 2009

Prepared by
CBMS Network Coordinating Team

This work was carried out by the PEP-CBMS Network Coordinating Team with the financial support of the Government of Canada provided through the International Development Research Centre (IDRC) and the Canadian International Development Agency (CIDA)



**MANUAL FOR FILLING UP THE
BARANGAY PROFILE QUESTIONNAIRE
(VN : 05-2007-03)
May 2007**

Barangay Data Enumeration Forms and Procedures

The Barangay Profile Questionnaire (CBMS Form 2) is designed to gather supplementary information to the Household Profile Questionnaire (CBMS Form 1).

The questionnaire is composed of six pages including the cover page. The first two pages contain questions pertain to the physical and demographic characteristics of the barangay. The second part of the questionnaire consists of questions concerning the availability / accessibility of basic services provided, location of institutions, and other facilities in the barangay. The third section gathers information on the different types of crimes reported in the barangay. The fourth section gathers information on the programs implemented in the barangay in the past 12 months. The last part of the questionnaire is on the preparation of spot map.

Procedures in Filling-up the Barangay Profile Questionnaire

Identification

The first thing that the enumerator should do is to fill-up the information identifying the respondent, position in the barangay and the date when the questionnaire was accomplished. Enter the time the interview started. Indicate am if the survey started in the morning or pm if in the afternoon.

The respondent for this questionnaire should be the Barangay Captain or Barangay Secretary of the barangay.

Name of Enumerator:	Joanne de los Reyes
Name of Respondent:	Juan dela Cruz
Position:	Barangay captain
Date:	February 1, 2007
Time Started:	9:30 AM

I. PHYSICAL AND DEMOGRAPHIC CHARACTERISTICS

Write the name of the province, municipality/city and the barangay to identify the place being surveyed. Indicate the Philippine Standard Geographic Code (PSGC) of the province, city/municipality and barangay. This will help in identifying the barangay. These codes can be found in the appendix of this manual.

Also indicate the classification of the barangay (rural (code “1”) or urban (code “2”)). Indicate the number of purok/sitios.

I. Physical and Demographic Characteristics							
1.	Province :	<u>Agusan del Norte</u>	<table border="1"><tr><td></td><td></td><td></td><td>2</td></tr></table>				2
			2				
2.	City / Municipality :	<u>Buenavista</u>	<table border="1"><tr><td></td><td></td><td></td><td>1</td></tr></table>				1
			1				
3.	Barangay :	<u>Barangay Abilan</u>	<table border="1"><tr><td></td><td></td><td></td><td>1</td></tr></table>				1
			1				
4.	Classification : 1 Rural 2 Urban	<table border="1"><tr><td>1</td></tr></table>	1	(enter code)			
1							
5.	Number of Puroks/ Sitios	<u>5</u>					

Indicate the total land area (in square kilometers) of the barangay. Provide a general description and characteristics of the barangay. This may pertain to topographic profile like coastal, agricultural, hilly, mountainous and others. Identify the boundaries in the north, south, east and west of the barangay. Specify the major economic activity of the people in the barangay. Enter the answer in the space provided in the questionnaire.

6. Total land area : (in square kilometers)

7. General Description and Characteristics of the Barangay :

Plain areas with some coastal parts

8. Boundaries :

Barangay 2 on the east, Barangay 3 on the west, Barangay 4

on the south and Barangay 5 on the north.

9. Major source of livelihood : **Agriculture and fishing**

Indicate the total number of male and female persons living in the barangay. The total population is the sum of all male and female persons living in the barangay. Also specify the total number of households in the barangay. A household is a group of persons, generally but not necessarily bound by ties of kinship, who sleep in the same house and have common arrangements for the preparation and consumption of food. A person who lives alone is considered a household. Also indicate the source of information from where the population and household data was taken.

Demographic Reference :

10. Population : Male: (enter number)

Female: (enter number)

Total: (enter number)

Reference period: **As of December 2006**

Source of data: **Barangay records**

11. Number of Households : (enter number)

Reference period: **As of December 2006**

Source of data: **Barangay records**

Write the total number of male and female registered voters in the barangay. Add these numbers to get the total number of registered voters in the barangay.

12. Total number of registered voters :	Male:	<input type="text" value="2,364"/>	(enter number)
	Female:	<input type="text" value="2,374"/>	(enter number)
	Total:	<input type="text" value="4,738"/>	(enter number)
Reference period:	<u>As of May 2004</u>		
Source of data:	<u>COMELEC</u>		

Enter the number of personnel (Barangay Tanod, Health worker, Nutrition scholar, Lupon member, Service point officer, Librarian, Day care worker, Alay kalinisan worker and others) serving in the barangay.

13. Number of Barangay Personnel:	Total	Female	Male	
a. Tanod:	<input type="text" value="10"/>	<input type="text" value="0"/>	<input type="text" value="10"/>	(enter number)
b. Health Worker:	<input type="text" value="4"/>	<input type="text" value="4"/>	<input type="text" value="0"/>	(enter number)
c. Nutrition Scholar:	<input type="text" value="3"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	(enter number)
d. Purok Leaders:	<input type="text" value="5"/>	<input type="text" value="2"/>	<input type="text" value="3"/>	(enter number)
e. Librarian:	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	(enter number)
f. Day care worker:	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	(enter number)
g. Utility worker:	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	(enter number)
h. Others, specify:	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	(enter number)
Reference period:	<u>As of December 2006</u>			

II. PROXIMITY OF BARANGAY LOCATION TO BASIC SERVICES AND SERVICE INSTITUTIONS

Indicate whether the basic service facilities like educational, health and service facilities are present in the barangay. Use the appropriate code (1-Yes, 2-No) provided below the column. If there is such a facility in the barangay, enumerate the number of the facilities (column 15). On the other hand, if the facility is not present in the barangay, indicate the distance of the barangay to the nearest facility (in kilometers) in column 16.

Educational facility

The presence of an educational facility should be accurately recorded. An educational facility may be one of these kinds: pre-school, day care center, elementary, secondary, college/university and vocational schools.

II. Proximity of Barangay Location to Basic Services and Service Institutions* :			
Facility	(14)	IF YES IN (14)	IF NO IN (14)
	Is the facility present in the barangay? 1 Yes (GO TO 15) 2 No (GO TO 16)	(15) How many facilities are present in the barangay?	(16) What is the distance from the barangay to the nearest facility? (in kms.)
Education facility			
a. day care centers	1	1	----
b. pre-school	2	-----	12
c. elementary	1	1	----
d. secondary	2	-----	9
e. vocational	2	-----	15
f. college/university	2	-----	11
g. others, specify			

Health facility

Indicate the existence of health facilities in the barangay. A health facility can be a private medical clinic, hospital, maternal and child clinic, barangay health centers, clinic for feeding centers or drugstores.

II. Proximity of Barangay Location to Basic Services and Service Institutions* :			
Facility	(14)	IF YES IN (14)	IF NO IN (14)
	Is the facility present in the barangay? 1 Yes (GO TO 15) 2 No (GO TO 16)	(15) How many facilities are present in the barangay?	(16) What is the distance from the barangay to the nearest facility? (in kms.)
Health facility			
a. private medical clinic	2	-----	14
b. hospitals	2	-----	18
c. maternal and child clinic	2	-----	12
d. barangay health centers	1	1	-----
e. family planning centers	2	-----	17
f. health posts	2	-----	19
g. drugstores	2	-----	10
h. others, specify			

Service facility

Data on the existing service facilities in the barangay such as post office, police station, barangay outpost, cooperative, bank, market, public transport, multi-purpose hall, church and other facilities should be indicated.

II. Proximity of Barangay Location to Basic Services and Service Institutions* :			
Facility	(14)	IF YES IN (14)	IF NO IN (14)
	Is the facility present in the barangay? 1 Yes (GO TO 15) 2 No (GO TO 16)	(15) How many facilities are present in the barangay?	(16) What is the distance from the barangay to the nearest facility? (in kms.)
Service facility			
a. post office	2	-----	18
b. police station	2	-----	16
c. women's center / crisis center	2	-----	20
d. bank	2	-----	19
e. market	2	-----	13
f. multi-purpose hall	1	1	-----
g. others, specify	/		

Public transport

Indicate the existence of public transport, i.e., jeepney, tricycle, bus, pedicab and boat, in the barangay. The existence of public transport means that any of the abovementioned vehicles has a transport route in the barangay. Indicate code "1" for yes and code "2" for no.

Public Transport	
(17) What are the types of public transportation present in the barangay?	1-Yes 2-No
1 Bus	2
2 Taxi	2
3 Jeepney	1
4 Tricycle	1
5 Pedicab	1
6 Boat	1
7 Other modes of transportation (please specify)	2

Road network

Indicate the presence of road network (question 18). Roads may be in the form of the following: concrete, asphalt, gravel, and natural/earth surface. If the road is present in the barangay, enter code 1, and ask questions 19-21. Question 19 pertains to the length (in kilometers) of the road/street. Question 20 pertains to the present condition of the road/street (code 1-good, 2-fair, and 3-poor). Question 20 asks who is maintaining the road/street (1-private, 2-national, 3-provincial, 4-municipal, 5-barangay- and 6-others, specify).

If there is no concrete road or street in the barangay, determine the distance (in kilometers) of the nearest concrete road or street from the barangay (Question 22). Likewise, if there is no asphalt road in the barangay determine the distance (in kilometers) of the nearest asphalt road or street from the barangay (Question 23).

Road Network						
(18)		(19)	(20)	(21)		
Do any of the following roads/streets present in the barangay?		1-Yes 2-No	What is the length of the road/street? (IN KMS.)	What is the present condition of the road/street? (SEE CODES BELOW)	Who is maintaining the road/street? (SEE CODES BELOW)	
a. concrete	IF NO GO TO 22	1	10	1	4	
b. asphalt	IF NO GO TO 23	1	5	2	4	
c. gravel	IF NO GO TO 24	1	8	1	5	
d. natural/earth surface		1	14	1	5	
(29) Present condition of the road/street 1. Good 2. Fair 3. Poor			(3) Maintained by 1. Private 4. municipal 2. National 5. barangay 3. provincial 6. others (specify)			
(22) If there are no concrete roads or streets in the barangay, what is the distance from the barangay to the nearest concrete road or street?				<input type="text" value="----"/>	(in kilometers)	
(23) If there are no asphalt roads or streets in the barangay, what is the distance from the barangay to the nearest asphalt road or street?				<input type="text" value="----"/>	(in kilometers)	

Water Supply

Determine if there is a water station/company that is serving the barangay (question 24). Enter code in the appropriate box (Code: 1-Yes, 2-No).

A water station/company serves the community through faucets installed inside the house that is connected to a water pipeline provided for by the local water network system/company.

If there is an existing water station/company in the barangay (Code “1” in question 24), list the name of the water station/company (question 25). Determine from the respondent whether the water system is level II or level III.

Level II water system is a piped distribution networks and communal faucets located no more than 25 m. from the farthest household using it. Level III is a waterworks system for individual household connections.

Determine from the respondent the number of households being serviced by the company. (question 27).

A table is also provided for other sources of water (such as deep well, artesian well, shallow well, commercial water refill stations and other sources) in the community.

- a. Deep well - water is taken from tubed/piped well, which is at least 100 feet (5 pcs. of 20 ft. pipes) or 30 meters deep.
- b. Artesian well - water is taken from a tubed/piped well, which is less than 100 feet deep.
- c. Shallow well - water is taken from a well, which may be provided with a protective device against contamination or pollution.
- d. Commercial water refill stations - water stations selling and refilling mineral/distilled water in bottles, gallons or any other containers fall under this category.
- e. Others - others not falling in any of the categories above. Specify it in the questionnaire.

Determine the presence of these water sources. Indicate code 1 for yes and code 2 for no. If the water source is present in the barangay, indicate how many units and whether they are functioning or not. The number of functioning units plus the number of not functioning units should equal the total number of water sources (question 29). Record the corresponding number of households being served by the different sources of water in the barangay for question 30.

Water Supply					
(24) Is the barangay being served by a water station/company ? 1 Yes (GO TO 25) 2 No (GO TO 28)	1	(25)		(26)	(27)
		What is the name of the water company or association that is providing or maintaining the water service?		Is the water system level II or level III? 1 - Level II 2 - Level III	How many households are being served?
		1 Barangay water cooperative		1	120
		2 Municipal water district		2	2000
		3			
4					
(28) Is any of the following water facilities present in the barangay? a. deep well (Level I) b. artesian well (Level I) c. shallow well (Level I) d. commercial water refill stations e. others (specify)	1-Yes 2-No	(29)			(30)
		How many units/stations?			How many households are being served?
	total	functioning	not functioning		
	1	90	70	10	800
	1	60	50	10	320
	2	---	----	-----	-----
2	---	----	-----	-----	
e. others (specify)					

Garbage/Waste Disposal System

Determine the presence of a community garbage disposal facility in the barangay (question 30). The garbage disposal system can be done by open dumping, sanitary landfill, use of incinerators or other method of disposal.

- Open dumpsite - garbage is thrown in open pits and left to decay in an open area, usually in a vacant land.
- Sanitary landfill - waste is buried between layers of earth to build up low-lying land.
- Incinerators - device like a furnace that is used to burn the garbage into ashes in an enclosed area.
- Compost pits - garbage thrown in uncovered dug pits and allowed to decay under controlled conditions.
- Others - other garbage disposal facility not classified above. Specify it in the questionnaire.

Enter code in the appropriate box (Code: 1-Yes, 2-No) in the column for question 30. If the facility is present in the barangay, enter the number of households being served by each facility (question 31). If there is no disposal facility in the barangay, determine the distance to the nearest garbage disposal facility from the barangay (question 32).

Garbage/Waste Disposal System			
(31)		IF YES IN (31)	IF NO IN (31)
Is any of the following community garbage disposal facility present in the barangay?	1 - Yes 2 - No (GO TO 33)	(32)	(33)
		How many households are being served?	What is the distance from the barangay to the nearest disposal facility?
a. open dump site	2	-----	25
b. sanitary landfill	2	-----	40
c. incinerators	2	-----	-----
d. compost pits	2	-----	-----
e. others (specify)			

Electricity Service

Determine if the barangay is being serviced by an electric company or cooperative. Enter code in the appropriate box (Code: 1-Yes, 2-No) in question 34.

If the barangay is being serviced by an electric company, list the name(s) of the company (ies)/or association that providing or maintaining the electrical services (question 35) Determine the source of electricity of the company or cooperative (question 36). The possible sources of electricity and the corresponding codes are:

- 1 - Electric company
- 2 - Generator
- 3 - Solar
- 4 - Battery
- 5 - Others (specify)

In question 37, determine from the number of households being served by the electric company or cooperative.

If there is no electrical station/company in the barangay, indicate the nearest electrical station/company from the barangay. The distance should be recorded in kilometers (question 38).

Electricity Service				
(34) Is the barangay being serviced by any electric company or cooperative? 1 Yes (GO TO 35) 2 No (GO TO 38)	1	IF YES IN (34)		
		(35)	(36)	(37)
		What is the name of the company or cooperative that is providing or maintaining the electricity?	What is the source of electricity of the company?	How many households are being served by the electric company or cooperative?
		1 ANECO	1	2000
		2		
(36) Source of electricity: 1 - Electric Company 2 - Generator 3 - Solar 4 - Battery 5 - Others (Specify)				
IF NO IN (34)				
(38) What is the distance from the barangay to the nearest electrical station/ company? (in kilometers)			<div style="border: 1px solid black; padding: 5px; width: 50px; margin: 0 auto;">-----</div>	

Credit institutions and Organizations

Determine if there are credit institutions operating in the barangay. Enter code 1 for Yes or code 2 for No. A credit institution can be a private moneylender, pawnshop, cooperative, non-government organization or a government institution from where the people in the barangay can obtain a loan. Enumerate the name of the organization (question 40) and the contact person in the organization (question 41).

Credit Institution			
(39) Are credit institutions present in the barangay? 1 Yes (GO TO 40) 2 No (GO TO 42)	1	IF YES IN (39)	
		(40)	(41)
		What are the names of the credit institutions?	Who is the contact person?
		1 Barangay 1 credit coop	Janet Cruz
		2	

III. PEACE AND ORCER

Indicate the reported cases of crimes in the barangay. Crime is an act or offense from a public law which makes the offender liable to punishment to that law. It is classified into three types (against persons, property, and other crimes).

- i. Crime against persons - examples are murder, homicide, physical injury, rape etc.
- ii. Crime against property - examples are robbery, theft and other similar cases.
- iii. Other crimes
 - a. Substance abuse - refers to the prohibited possession and usage of addictive drugs.
 - b. Human trafficking - is the commercial trade ("smuggling") of human beings, who are subjected to involuntary acts such as begging, sexual exploitation (eg. prostitution and forced marriage), or unfree labour (eg. involuntary servitude or working in sweatshops). Trafficking involves a process of using physical force, fraud, deception, or other forms or coercion or intimidation to obtain, recruit, harbour, and transport people.
 - c. Illegal recruitment
 - d. Prostitution - refers to the act or practice of indulging in promiscuous sexual relations especially for money.
 - e. Spousal/partner abuse - can be in the form of physical abuse, sexual abuse, emotional abuse, economic abuse, financial abuse, passive abuse, and spiritual abuse.
 - f. Sexual harassment - is any unwanted, unwelcome sexual conduct, advances or attention, request for sexual behavior or other physical verbal or non verbal conduct which is sexual in nature.

For this basic concept, to main elements of sexual harassment emerge:

1. The conduct committed must be of a sexual nature. This may be viewed as to mean that the harassment was committed in reference to the sex, i.e. female or male of the person receiving the harassment. For example, harassment happens to a woman because she is female. This may also mean that the act committed relates to the biological difference of men and women and uses this reality to debase the person of the victim.
2. The sexual onduct or attention is unwanted. This means that the victim does not welcome the attention and doesn't intend for the act to continue. It is not solicited, rather, it is imposed.

Some forms of sexual harassment include catcalls, green jokes, obscene letters, sexual proposition, intentional touching, suggestive looks, leering, posting of explicitly sexual materials and persistent demands for dates or sex.

- g. Economic abuse - means having no access to the family's money. It implies that the abusive partner maintains control of the family finances, deciding without regard for the other person how the money is to be spent or saved, thereby reducing the woman to complete dependence for money to meet her personal needs. Even though a woman may live in a comfortable house, wear good clothing or have children who are well-equipped with toys and luxuries, she may have no control over what monies come into the family or over any decisions about what will be bought. It can include withholding or restricting money needed for necessities like food or clothing, preventing her from getting or keeping a job, taking her money, denying her independent access to money or excluding her from financial decision-making
- h. Other types of crimes - other crimes not classified above. Specify it in the space provided.

Enter the number of *reported cases* for each crime reported during the past 12 months at the appropriate space as seen below. Disaggregate the victims of crimes by age (below 18 years old and above 18 years old). The sum of the number of male and female victims must be equal to the total number of victims at the leftmost column.

III. Peace and Order								
(42) Does the barangay have reported cases on the following crimes in the past 12 months?	1 - Yes 2 - No	IF YES IN (42)						
		(43) How many were the victims of the reported cases?						
		Total	Male			Female		
Crimes against persons			Total	0-17 years old	18 years old & above	Total	0-17 years old	18 years old & above
a. murder	1	2	2	0	2	0	0	0
b. physical injury	1	4	3	1	2	1	0	1
c. rape	2	--	--	---	----	--	---	--
Crimes against property								
a. theft	1	2	0	0	2	0	0	0
b. robbery	1	2	0	0	2	0	0	0
Other crimes								
a. substance abuse	2	--	--	---	----	--	---	--
b. human trafficking/	2	--	--	---	----	--	---	--
c. illegal recruitment	2	--	--	---	----	--	---	--
d. prostitution	2	--	--	---	----	--	---	--
e. spousal/ partner abuse	2	--	--	---	----	--	---	--
f. sexual harrasment	2	--	--	---	----	--	---	--
g. economic abuse	2	--	--	---	----	--	---	--
h. Other types of crimes, specify								

IV. BARANGAY PROGRAMS AND SERVICES

This section aims to determine what programs and services were implemented in the barangay for the past 12 months. Ask the respondent the names of the programs implemented (question 44). Inquire from the respondent a brief description of the program (question 45), the barangay committee or office that is spearheading the particular program (question 46) and the number of beneficiaries of the program (question 47). Note that the projects that are being asked for must have been implemented during the last 12 months.

V. BARANGAY SPOT MAP

This section indicates that a spot map of the barangay should be prepared. A spot map is like a picture of an area taken from the top view perspective. Specify the boundaries in the barangay. Natural boundaries such as creeks, rivers, waterfalls and other water tributaries, caves, and historical landmarks should be clearly specified. The manmade infrastructures such as road networks, bridges and railroads should also be indicated in the spot map.

Visible building establishments such as houses, barangay halls, multipurpose halls, gymnasium/stadium, sports complex, basketball/ volleyball/ pelota/ tennis courts, swimming pools, library/reading centers, cockpit, barangay outposts, elementary and secondary schools, colleges/university, hospitals/clinics, day care centers, banks, markets, restaurants, and other buildings existing in the barangay should be clearly indicated in the spot map. Other sites such as for garbage disposal like open dump site, sanitary landfill and incineration plants should also be marked in the spot map.

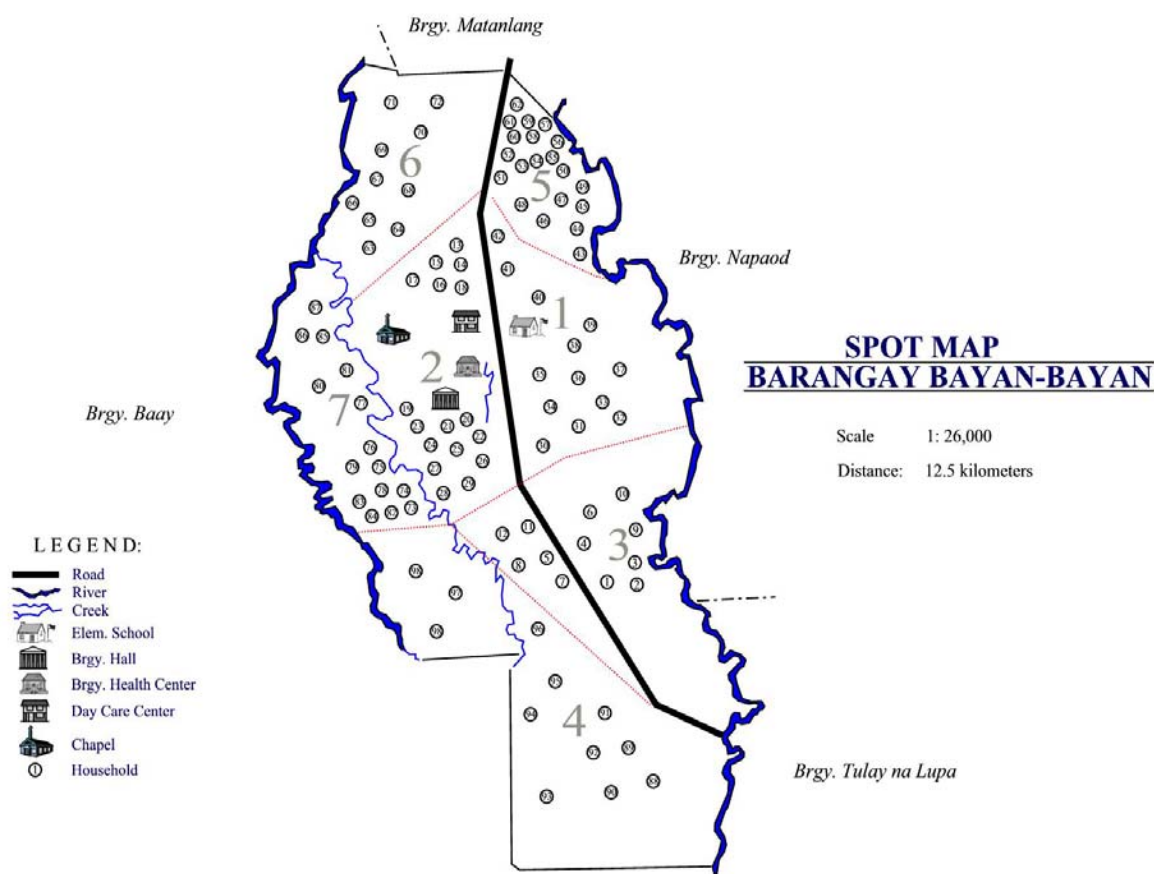
Please note that the location of each household should be clearly marked in the map. The spot map will be used to locate specific household during the conduct of the survey.

Steps in creating a barangay spotmap

1. Draw the natural boundaries such as bodies of water (river, creeks, waterfalls, etc.), caves, hills, etc. Include also historical landmarks.
2. Draw the road networks in the barangay. Indicate the type of road whether concrete, asphalt or natural/earth surface. Also include railroads and bridges if they are present in the barangay.
3. Delineate the purok boundaries. Usually, if there are natural boundaries and a road network, delineation of puroks follow the same trail.

4. When all the necessary landmarks are in placed, indicate the location of building establishments such as houses, barangay halls, multipurpose halls, gymnasium/stadium, sports complex, basketball/volleyball/ pelota/ tennis courts, swimming pools, library/ reading centers, cockpit, barangay outposts, elementary and secondary schools, colleges/ university, hospitals/clinics, day care centers, banks, markets, restaurants, and other buildings existing in the barangay.
5. Other sites such as for garbage disposal like open dump site, sanitary landfill and incineration plants should also be marked in the spot map.
6. Indicate the location of all households in the barangays. Each household should have a unique household number. This household ID number should match the household ID number in the household profile questionnaire.
7. Indicate a legend to identify what are included in the spotmap.

Example of a barangay spotmap (Barangay Bayan-bayan, Labo, Camarines Norte)



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